

**By successfully completing the [insert official approved certificate program title] certificate program, the student has demonstrated the following competencies:**

*[EXAMPLES BELOW ARE PROVIDED TO ASSIST FACULTY; MAY INCLUDE MORE OR LESS, AND MAY CHANGE LANGUAGE AS NECESSARY. BULLETS OR NUMBERS ACCEPTABLE]*

- *Understands the role and responsibilities of...*
- *Demonstrates and understands...*
- *Describes workplace ethics, guidelines, relevant laws and regulations related to...*
- *Applies critical thinking and reasoning to...*
- *Uses professional conduct, effective communication techniques, and appropriate interpersonal career skills in class and in the workplace setting.*
- *Demonstrates the use of...*
- *Operates equipment used by [vocation title(s)] such as...*
- *Explains...*