





<p>d. Strategic Plan: Data Informed Decision Making</p> <p>e. SDCCD/SDUSD Joint Board Trustee Meeting Items: March 26th</p>	<p>Sarah Vielma, SDUSD</p> <p>Michelle Fischthal, SDCE</p>
<p><b>7. Presentation Items:</b> Review Template and Progress of Student Transition Collaborations</p>	<p>Kelly Henwood, SDCE</p>
<p><b>8. Information Items:</b></p> <p>a. College and Career Transition:</p> <ul style="list-style-type: none"> <li>▪SB 1 &amp; Gateway Recruitment</li> <li>▪Promise Program Updates</li> </ul> <p>b. Outreach Updates</p> <p>c. Standing Student Services Updates</p> <p>d. Upcoming CAEP Due Dates</p>	<p>Stephanie Lewis, Dean of College &amp; Career Transition, SDCE</p> <p>Tavaris Franklin, Outreach Coordinator, SDCE</p> <p>Esther Matthew, Dean of Counseling</p> <p>Kelly Henwood, SDCE</p>
<p><b>Adjournment: Next Meeting March 18th</b></p>	

**SDAERC Minutes December 9, 2020**

Item	
<p>1. <b>Call to Order</b></p>	<p><b>Call to order at 3:00pm</b> M/S/C by Lorie Crosby Howell and Leah Gualtieri</p> <p><b>Members present:</b></p> <ol style="list-style-type: none"> <li>1. Lorie Crosby Howell, SDCE</li> <li>2. Michelle Fischthal, SDCE</li> <li>3. Leah Gualtieri, SDCE</li> <li>4. Tavaris Franklin, SDCE (Proxy for Esther Matthew)</li> <li>5. Monica Rosas, SDUSD (Proxy for Megan Johnson)</li> <li>6. Nate Sachdeva, SDUSD</li> <li>7. Kirsley Tate, SDUSD</li> <li>8. Sarah Vielma, SDUSD</li> </ol> <p><b>Guests:</b></p> <ol style="list-style-type: none"> <li>9. Alex Berry, SDCE</li> <li>10. Rob Corona, SDCE</li> <li>11. Laurie Cozzolino, SDCD</li> <li>12. Debbie Glanz, SDUSD</li> <li>13. Kelly Henwood, SDCE</li> <li>14. Veleka Iwuaba, SDCE</li> <li>15. Stephanie Lewis, SDCE</li> <li>16. Al Love, SD County Office of Education</li> <li>17. Eric Miller, SDCE</li> <li>18. Diana Vera-Alba, SDCE</li> </ol>
<p>2. <b>Adoption of Agenda &amp; Selection of Meeting Chair</b></p>	<p>Adoption of Agenda occurred; agenda is approved with no edits.</p> <p>M: Michelle Fischthal 2<sup>nd</sup>: Lorie Crosby Howell Discussion: None Abstentions: None All in favor</p> <p>Nate Sachdeva, SDCE Chaired the meeting.</p>
<p>3. <b>Public Comments</b></p>	<p>No public comments</p>
<p>4. <b>Consent Items</b></p> <ol style="list-style-type: none"> <li>a. Approval of Minutes: 9/17/20</li> <li>b. Certify PY 19/20 Program Area Reporting (Expenditures, Leverages Funds and Hours)</li> </ol>	<p>Approval of Minutes as is.</p> <p>M: Michelle Fischthal 2<sup>nd</sup>: Monica Rosas Discussion: None Abstentions: None All in favor</p>

	<p>Approval to Certify PY 19/20 Program Area Reporting as is.</p> <p>M: Leah Gualtieri 2<sup>nd</sup>: Monica Rosas Discussion: None Abstentions: None All in favor</p>
5. <b>Action Items: None</b>	N/A
<p>6. <b>Discussion Items:</b></p> <ul style="list-style-type: none"> <li>a. Career Bridge Pathways Update <ul style="list-style-type: none"> <li>✓ CCR Updates Spring 2021</li> </ul> </li> <li>b. Professional Development Needs &amp; Updates <ul style="list-style-type: none"> <li>✓ OTAN</li> <li>✓ Innovation Catalyst Intuit</li> <li>✓ December Counselor Conference Updates</li> </ul> </li> <li>c. READ San Diego Partnerships</li> <li>d. Strategic Plan: Data Informed Decision Making</li> <li>e. Strategic Plan: Interagency Transitional Collaborations <ul style="list-style-type: none"> <li>✓ Gateway Recruitment</li> <li>✓ SDCE Workforce Collaborations</li> <li>✓ Promise</li> </ul> </li> <li>f. Other Strategic Plan Strategies</li> </ul>	<p><b>Career Bridge Pathways Update</b></p> <p>✓ CCR Updates Spring 2021- Veleka Iwuaba, Faculty Chair ABE/ASE, SDCE &amp; Lorie Crosby Howell, Dean ABE/ASE</p> <p>Offering two 1<sup>st</sup> session classes in February, one in the day and one in the evening. In addition, will offer two more classes for 2<sup>nd</sup> and 3<sup>rd</sup> sessions during the day only; these are offered online with no more than 35 students per class. A flyer with a link is provided for students to easily register, if interested.</p> <p>Discussed the idea of identifying SDUSD students, at least 18 years old, in their last course that would benefit from taking these courses; goal is to help register them for SDCE courses to help minimize any barriers in transitioning to Continuing Education.</p> <p>Also working on a workforce PREP program to prepare students to go into a career pathway (CE or Colleges). The goal is to start this in the summer. The focus will be on two main student populations: 1) students who know what they want to do; and 2) students who need additional foundational skills and exploration across our CTE programs.</p> <p><b>Action:</b> None</p> <p><b>Professional Development Needs &amp; Updates-</b> Laurie Cozzolino, SDCE, All- Stephanie Lewis, SDCE</p> <p>Discussed upcoming conferences:</p> <ul style="list-style-type: none"> <li>• COABE: Coalition on Adult &amp; Basic Education: March 21-24, \$438.75</li> <li>• OTAN: Technology and Distance Learning Symposium 2021: March 3-5, 2021: Registration Info. TBD</li> <li>• CCC Online Teaching Conference: June 21-23, 2021, \$150 (prices thru April 14, 2021)</li> </ul>

- NCORE: National Conference on Race & Ethnicity Annual Conference: June 7-11, 2021, Registration Info. TBD

**Action:** None

- ✓ OTAN- Diana Vera Alba, SDCE

OTAN provides free professional development for WIOA funded agencies. This includes Google G Suites, Microsoft 365, Distance Education training and individualized training based on needs.

Also collaborating with ESL Technology Coordinator to provide professional development on how to share instructor lessons in the SDCCD Commons and how to license their original work using Creative Commons licensing.

**Action:** None

- ✓ Innovation Catalyst Intuit- Nate Sachdeva, SDUSD

Met Intuit in the spring. Set up an Entrepreneurship Week that consisted of a social challenge. Had over 600 students participate from all over the district. Students were paired up with students from other high schools and grade levels to develop a solution to a social problem they felt was needed in their community. All participants received \$10 gift cards from Starbucks, the winning teams received iPads, and the three finalists received air pods.

At the conclusion of the Entrepreneurship Week, a career readiness conference was held with guest speaker, Daymond John, founder of FUBU. Students also had the chance to join breakout sessions that provided an opportunity to speak to professionals in their career of interest to learn personal journeys and opportunities available in that career.

**Action:** None

- ✓ December Counselor Conference Updates- Alex Berry, SDCE and Al Love, SD County Office of Education

Regional Strong Workforce Counselor Conference held. Discussed the World of Work today; a YouTube recording of the keynote and the endnote are available. Shared regional priority sector handouts, which will be placed on the myworkforceconnections.org website. The Career Ed Guide is also available virtually and in hard copy.

Upcoming regional workgroup to occur on December 16<sup>th</sup>. This is the first K-14 community of practice. Will likely have other adult education representatives present.

Career Pathways Workgroup focusing on development of a CTE program finder tool that will be unveiled in January. It will help identify all of the K-14 programs available. This tool will be useful to all of the different stakeholders interested in CTE program outreach.

**Action:** None

**READ San Diego Partnerships- Leah Gualtieri, SDCE**

Met with Valerie Hardy, the Director of READ San Diego to discuss digital literacy challenges and needs in the community. Looking to utilize multiple marketing methods, including a monthly Newsletter sent out to their tutors, libraries and subscribers to share about our CTE programs.

Discussed inviting Jose Cruz, Executive Director of the Council on Literacy. He will have a lot of statistical information that may be helpful. He could also add to the discussion of digital literacy to help identify GAPs and opportunities for our students in this new learning environment.

Since SDCE does not have a tutoring program, we may be able to partnership with READ San Diego to collaborate and offer tutoring opportunities for our students in the future.

**Action:** None

**Strategic Plan: Data Informed Decision Making- Kelly Henwood, SDCE**

Data can be helpful for understanding and supporting transitions between SDUSD Adult Education and SDCE. Shared some guiding principles to help make better data informed decisions. Also, shared potential data needs and discussed next steps on what to do.

Discussed creating a short-term Ad Hoc Workgroup to assist in this area. Proposed a January meeting for an Ad Hoc workgroup. May want to invite someone from the district to join at some point in the future.

**Action:** Kelly Henwood to schedule an Ad Hoc Workgroup meeting in January.

**Strategic Plan: Interagency Transitional Collaborations-  
Stephanie Lewis, SDCE**

✓ Gateway Recruitment

The WIOA Gateway will sunset on June 30. While the program is ramping up to end the contract, students are still being recruited to meet annual goals set. Stephanie Lewis will coordinate with Al Love to identify students for the program. She suggested setting up an orientation to provide potential students general information about the program.

**Action:** None

✓ SDCE Workforce Collaborations

SDCE applied to four separate grants specific to the individual populations: African American Youth, Homeless Youth, Refugee and Immigrant Youth, and Justice Reform Youth. The grant would allow SDCE to serve 113 students in each grant, count wide. Grants were submitted on December 2.

Students will be required to complete the first tier of the Basic Educational Skills Training before starting in any program, whether it be high school diploma, high school equivalency or career training. This includes 4-5 courses to complete and students to be paid \$10 an hour to take these classes, and receive an incentive of \$100 when they finish the class.

In addition, the staffing will look very different. SDCE will be required to have peer mentors, adult mentors, and career navigators and provide workplace work-based learning, job shadowing, on the job training and ultimately, employment. In addition, the grant will allow for paid internship opportunities of 90 hours and 10 hours of volunteer on the job training before a student can be paid.

**Action:** None

✓ Promise

Coming to SDCE. The first part of the Promise Program requires students to complete a FAFSA. Last year, in collaboration with Outreach, Promise workshops were held at each of the individual campuses. This gave students detailed information on who to connect with at the campuses when they started their programs. These workshops will continue again this year.

	<p><b>Action:</b> None</p> <p><b>Other Strategic Plan Strategies- Open/All</b></p> <p>Did not discuss.</p> <p><b>Action:</b> None</p>
<p>7. <b>Presentation Item(s): Annual/Strategic Plan Strategies</b></p> <p>a. Introduction and Discussion: K-12 SWP Coordinator for SDCCD, Roberto Corona</p> <ul style="list-style-type: none"> <li>– SWP Updates</li> </ul>	<p><b>K-12 SWP Coordinator for SDCCD-</b> Sarah Vielma, Director CTE/Adult Education &amp; Rob Corona, K-12 SWP Coordinator w/ SDCCD/SDUSD</p> <p>Rob Corona, the new K-12 SWP Coordinator w/ SDCCD/SDUSD was introduced. Rob started at the end of August and he is one of five Pathway Coordinators in the San Diego area, specifically for SDCCD. Primary goal is to serve as a connector between the K-12 and the community college. Shared K-12 Pathways Coordinator work plan. This plan was developed in response to the six goals provided by the Chancellor's Office and identified goals acquired from the four colleges.</p> <p><b>Action:</b> None</p>
<p>8. <b>Informational Items:</b></p> <p>a. Standing Student Services Update</p> <p>b. Outreach Roundtable Updates</p> <p>c. Upcoming CAEP Due Dates</p>	<p><b>Standing Student Services Update-</b> Tavaris Franklin, Outreach Coordinator, SDCE</p> <ul style="list-style-type: none"> <li>– Counseling and students service staff are actively focused on spring 2021 enrollment, orientations, counseling, and other onboarding services. Assistance is being provided now through the first week of the semester.</li> </ul> <p><b>Outreach Roundtable Updates</b> – Tavaris Franklin, Outreach Coordinator, SDCE</p> <ul style="list-style-type: none"> <li>– Shared about an ongoing conference occurring highlighting services within our district. Available via email for additional information.</li> </ul> <p><b>Upcoming CAEP Due Dates-</b> Kelly Henwood, SDCE</p> <ul style="list-style-type: none"> <li>– Noted in packet.</li> </ul>
<p>9. <b>Roundtable</b></p>	<p>None</p>
<p><b>Adjournment</b> <i>Next Meeting: January 21<sup>st</sup>, 3pm-4:30pm</i></p>	<p>Adjourn 4:30pm</p>



**SDCE would like to invite you and your instructors and staff to join us for a great Professional Development opportunity on Thursday January 28<sup>th</sup> – The speaker will present from 9:45 – 11:30.**

Here is the [Speaker Rodney Walker's Bio](#). Should be very relevant. It will be on the Consortium agenda this week as well.

Zoom link to Register: [SDCE 2021 Spring Institutional Day Registration](#)

Meeting ID: 831 5080 8268

# SDCE Virtual Institutional Day

## Thursday January 28, 2021

### 9:30-9:45am: Welcome and Introductions

Carlos O. Turner Cortez, Ph.D., SDCE President

### 9:45-11:30am: Keynote Speaker

#### **Mentoring Future Leaders: Turning the Struggles from Today Into Strength for Tomorrow**

Rodney Walker

**Program Description:** If it takes a village to raise a child, then it takes an army to create a success



story. Interwoven in Walker's journey from 12 foster homes to Ivy League graduate is the powerful stories of the educators and mentors he met in the most critical turning-points of his life. In this presentation, Walker posits that his saving grace came as a result of a diverse group of caring adults investing their time, energy, and compassion to making sure he was exposed to, and educated about, life beyond his traumatic life experiences on the south side of Chicago. Because of this empathy, teaching, mentorship, and exposure, he adopted healthy relationships with mentors who

were able to show him a different way of thinking and being, and as a result, helped him cultivate a resilient spirit, and inspired him to pursue a better life for himself.

### 11:30am: Closing Comments

SAN DIEGO  
CONTINUING  
EDUCATION



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# UPCOMING CONFERENCES SPRING 2021: OPEN TO ALL

## SDCE Institutional Conference Update: Spring 2021

- ▶ Jan. 19-22, 2021: CA Workforce Association [Youth@Work Conference:](#) \$300
- ▶ March 3-5 2021: CA Community College Assoc. for Occupational Education [CCCAOE https://cccae.org/professional-development/spring-2021-conference/](https://cccae.org/professional-development/spring-2021-conference/) \$495
- ▶ March 3-5 2021: OTAN Presents: Technology & Distance Learning Symposium: <https://tdls.otan.us/> No Cost: Registration Link TBD
- ▶ March 21-24 2021: COABE: Coalition on Adult & Basic Education: <https://coabe.org/category/conference/>: \$450
- ▶ May 6-8, 2021: NACCE Summit [Summit](#) MAKE/SHIFT: Reg Info TBD:
- ▶ NCORE: National Conference on Race & Ethnicity Annual Conference: June 7-11 2021: <https://www.ncore.ou.edu/en/>: Registration Info TBD

# SAN DIEGO PROMISE



**UP TO TWO YEARS OF  
FREE TUITION**

The San Diego Promise is a two-year completion program designed to ensure students complete their educational goal whether it be to earn a certificate of completion and enter the workforce, complete an associate degree, or transfer to a university.

## PROGRAM BENEFITS

- Up to two years of free tuition and health fees
- Book grants for eligible students
- Access to Peer Mentors/Success Coach
- Individualized counseling and guidance support to help you complete your educational goals

## ELIGIBILITY REQUIREMENTS

- **Must be a first-time college student**
- Must be a class of 2021 high school graduate (H.S. Diploma or GED)
- Must be a California resident or AB 540 eligible
- Must maintain a 2.0 college GPA
- Must enroll in and maintain a minimum of 12 units each semester\*

\*Does not apply to DSPS students with eligible academic accommodations

## SDCE PROGRAM REQUIREMENTS

- Must have a HSD/GED or HiSet PRIOR
- Complete a Promise Application (Available in Mid-February)
- Complete College and Career Readiness Class
- Attend a FASFA workshop
- Attend a PROMISE workshop (Dates TBD)

APPLICATION  
**OPENS**  
SPRING 2021

For more information on the San Diego Promise program visit: [sdccd.edu/promise/getstarted](https://sdccd.edu/promise/getstarted) or contact Stephanie Lewis at [slewis003@sdccd.edu](mailto:slewis003@sdccd.edu)



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