



**SAN DIEGO  
CONTINUING  
EDUCATION  
FOUNDATION**  
— SINCE 2008 —

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Ph.D.  
*SDCE President*

Laurie Coskey, Ed.D.  
*Executive Director*

**Organizational Meeting and  
Regular Meeting  
of the  
San Diego Continuing Education Foundation Board of Directors  
Wednesday, August 19, 2020 – 9:00 AM**

***Until further notice, pursuant to State of California Executive Order N-29-20, this meeting is being held via teleconference on Zoom and certain provisions of the Ralph M. Brown Act as detailed in the Executive Order are suspended; public access to the meeting is available by visiting <https://cccconfer.zoom.us/j/441793159> and entering password SDCEF2020***

**I. CALL TO ORDER – REGULAR MEETING**

**II. REPORTS and INFORMATION ITEMS (40 min)**

- a. Welcome new board members Deans Stephanie Lewis and Maureen Rubalcaba
- b. COVID Update
- c. Foundation Board Advance Wednesday, September 16, 8:00 a.m. – 11:00 a.m. (Kovrig/Coskey)
- d. Town Halls Update (Cortez/Rivera-Lacey/ Coskey)
- e. Development Strategic Plan *ad hoc* Committee meeting, Monday, August 24 at 3:30 p.m. via zoom (Weaver)
- f. UNMUDL – Update (Cortez/Coskey)
- g. NEA (National Endowment for the Arts) Our Town grant application (Coskey)

**III. REVIEW OF MINUTES (5 min)**

- a. Minutes from 7/15/2020 – *Recommended Action: Adopt*

**IV. PUBLIC COMMENT (5 min)**

*Members of the public are welcome to address the Board on items under the Board's Jurisdiction at this time. The Board reserves the right to limit the amount of time allotted to public comment, and/or to limit the number of speakers on a particular topic. Individuals wishing to address the Board are requested, but not required, to register with the Secretary prior to their presentations to the Board.*

**V. ADMINISTRATIVE ITEMS (15 min)**

- a. Proposed Bylaw Amendments – *Recommended Action: Hold 2<sup>nd</sup> Reading*
  - i. Article 4
  - ii. Article 5

***Mission:***

*The San Diego Continuing Education (SDCE) Foundation exists to support SDCE in championing equity by fostering innovation, raising funds for scholarships, eliminating barriers to student success, and positively impacting the community at large.*

***Vision:***

*The San Diego Continuing Education Foundation strives to provide all students with the tools and resources to reach their full potential by implementing equitable programs that address economic insecurities and promote progressive, systemic social change.*

- iii. Article 8
- iv. Article 10
- v. Article 11
- b. Proposed Policy Adoption – *Recommended Action: Hold 2<sup>nd</sup> Reading*
  - i. Policy 01-2021 – Contracts
- c. Proposed Resolution Adoption – *Recommended Action: Hold 2nd Reading*
  - i. Resolution 2021-01 – Executive Director/CEO; Contract Authority

**VI. TREASURER and ACCOUNTANT REPORT (40 min)**

- a. 2019-20 Year End Report – *Recommended Action: Adopt*
- b. *2019-2020 Cost Centers Report*

**VII. STANDING ITEMS**

- a. ETI – Caron Lieber
- b. Executive Director Report – Laurie
- c. Development - Laurie
- d. Historic Preservation Project -- Laurie

**VIII. CLOSED SESSION** – none scheduled

**IX. REPORT FROM CLOSED SESSION**

**X. ROUND TABLE**

**XI. ADJOURNMENT**

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