

**SDCE Professional Development Committee**

**DRAFT MINUTES for Monday Jan. 13, 2021 2:00-3:00**

**Members Present:**

Laurie Cozzolino, Flex/Professional Development Coordinator, Chair  
Diana Vera-Alba, Faculty & DE Committee  
Veleka Iwuaba, Faculty & FELI Lead  
Lisa Carulli, Diversity, Equity & Inclusion Chair/Faculty  
Roma Weaver, Passport to Success Lead  
Denise Munoz, Faculty (Counselor)  
Jackie Sabanos, Vice President, Administrative Services  
Jan Jarrell, ESL Dean, Instructional Services  
Holly Rodriguez, Faculty  
Jessica Luedtke, Dean, Planning, Research & Institutional Effectiveness

**Members not Present/ Vacant:**

Maureen Rubalcaba, Dean, Student Equity  
Patricia Lopez, Classified Member  
John Bromma, Faculty & AS President  
Associated Student (1): Vacant  
Classified Supervisor: Vacant  
Classified Member: Vacant  
Instructional Assistant: Vacant  
Faculty (1 vacant)

**Recorder:** Laurie Cozzolino

**AGENDA**

1. Call to Order 2:05
- 2.1 Review and Approval of Agenda
- 2.2 Review and Approval of 12/13/20 Meeting Minutes
- 2.3 Information Item: Updates from the Field: Professional Development Happening Now: PD Committee Members were invited to share the PD activities that they are currently involved in. A summary of reports follows:  
DEI: Lisa Carulli, Chair/Coordinator for Diversity, Equity & Inclusion Committee shared that the Committee participation has grown by 20% this year, and reflected that having meetings online may have been a positive in terms of people being able to attend. The DEI Committee has access to \$10,000 earmarked for professional development from the District Multiple Measures process, and Lisa shared that each of the colleges have this allocation for activities related to DEI. She also shared upcoming DEI plans for February 2021, with a focus on Black History Month. SDCE is collaborating and sharing resources this year with all of the other Colleges for the first time, with plans to have at least one event each week for the month. So far this includes the Langston Hughes Project and others to be announced. Lisa added that all of the DEI Committees will sponsor a presentation from Dr. Joy DeVry on Feb. 8, International Women's Day. Dr. DeVry is a nationally and internationally renowned researcher and educator with a focus intergenerational/historical trauma, mental health, social justice, improvement strategies and evidence based model development. The DEI Committee is also working on SDCE Book Club and plan for Spring, where we will be reading in Spring reading 'How to Be an Anti-Racist' by Ibram X. Kendi, and working out a plan to get the books to participants. She also reported that the 2021 NCORE Conference will be virtual this year, and will be June 7-11, 2021. Registration opens later in Spring, and we will provide more info soon. Laurie added that this year since it is virtual, the costs will be low and funding available via Academic Senate as well as Institutional Conference Funding resources.

DE: Diana Vera-Alba: ESL faculty member and SDCE Distance Education Committee team member and faculty mentor shared some of the activities related to online teaching and learning. The team also includes Ingrid Greenberg, Anetha Johnson, Jessica Varnado-Swall, Brian Palmiter and team supports faculty one-on-one. Diana shared the information that at SDCE, we have the highest percent (86%) of Canvas-certified faculty for all of the Colleges in the District. This is a reflection of the hard work that has been done by faculty and support staff. The DE team, with Diana as lead, has established a UTube site where videos can be shared. Known as TALON (, Diana shared the link to the site, which is open to all: <https://www.youtube.com/channel/UC1BeL83CIEUy17uj8v93I7A> . Additionally, the DE team has been offering an intensive course design training, taught by Ingrid Greenberg and Brian Palmiter. Any faculty can ask for a mentor by contacting Ingrid Greenberg in an email. Ingrid also sends out weekly updates on the opportunities available to support faculty in these areas. Diana added that the DE Team can do small group sessions for faculty groups- chairs can must email Diana or Ingrid for support.

Program Level: Jan Jarrell, ESL Dean shared on a number of Professional Development related activities in the ESL Program. ESL has a number of working committees/ workgroups and informal meetings where general info is shared, but also professional development occurs in both less formal but also formal workshop formats. She shared a number of examples of these groups that combine professional development with other topics. Examples include the ESL Textbook Committee, which reviews textbooks and makes recommendations; ESL Technology Committee which often provides trainings that all faculty can attend; the newly organized ESL Social Justice Workgroup, formed to address social justice and equity issues in the classroom with identify supportive materials; specific PD trainings such as how to use online teaching resources (Spell it City, for example). Jan shared that there is ongoing self-directed professional development where faculty are developing and sharing materials for faculty and students – including OER materials, as well as working on a publishing a document with student work that can be used in the classroom. ESL faculty members Monica Cueva, Jessica Varnado-Swall and DSPS faculty Elisia Doonan are also working together on a special 2-year collaborative project with OTAN, in which DSPS faculty working with ESL to develop joint materials that address the needs of broad range of students.

Technology: Laurie reported on some tech-related trainings, Microsoft Teams Basics. The 3 sessions are full, with a total of 75+ classified, faculty and management participants. Laurie will join each session and report back. Laurie is also working on a draft for their STAR Conference and will be report more in the future. Laurie also reminded everyone to please register for and attend Spring Flex Days, Jan. 28 & 29th. She shared the information on the keynote speaker, Rodney Walker, who will share his personal story and the power of mentoring for students who may have significant challenges in their lives. The keynote speech is 'Mentoring Future Leaders: Turning the Struggles from Today Into Strength for Tomorrow'

Leadership: Roma also reflected the power of mentorship as part of professional development, and that this is also a big part of Passport to Success's philosophy. Roma shared that the most recent session of Passport focused on Curriculum and Assessment, and also that Passport to Success participants are often referred to the DE Committee or others as well, for one-on-one mentoring. Diana shared her own experience as part of her participation in 2018 when she was a new hire and joined Passport to Success. She reflected that Passport made a really big difference to her as a new employee in terms of learning about SDCE, but also being included as a 'team' member, and what an excellent opportunity it was.

Holly Rodriquez, ABE/ASE Faculty, also looked back on the work that was developed in 2018-2019, the Teaching and Learning Collaborative, which brought SDCE and San Diego Unified faculty together to work on developing effective and impactful learning and teaching practices, focused on the high school completion students and programs both at SDCE and Unified. This project is on hold for now, and Holly is focusing on the Accelerated High School Program which is growing right now. She reflected that the fully online/remote environment is great for many students and they are seeing success for students. They also get together regularly as a program share information and best practices. She added that their program is discussing the idea of revising their course outlines at some point in the future, with a focus on being more inclusive.

## 2.4

Action Item: Update: Classified Professional Development Advisory Sub-Committee Proposal

Update: Professional Development Committee for Classified Professionals Advisory Sub-Committee is being moved to EGC for final review and approval, but we are slightly delayed as we locate some Participatory Governance forms that will need to be submitted. Laurie will report back on progress.

## 3.0 Adjournment

Upcoming Meetings: 2- 3 PM

- Monday Feb. 8, 2021 Via Zoom
- Monday March 8, 2021 Via Zoom
- Monday April 12, 2021 Via Zoom
- Monday May 10, 2021 Via Zoom