



CURRICULUM COMMITTEE MINUTES

Wednesday, May 5, 2021

Zoom

IN ATTENDANCE:

Automotive: Robert Jackson

Business and Accounting: Sharian Lott

Child Development: Lee Thompson

Clothing & Textiles: Shirley Pierson

Counseling: Lisa Carulli

Digital Media and Programming: Zak Ruvalcaba

DSPS: Kim Salerno

Emeritus: Claudia Tornsäuer; Pat Mosteller (Alt Rep)

English as a Second Language: Corinne Layton

Healthcare: Carrie Lewis, proxy for Lisa Cork

High School Diploma/High School Equivalency and Basic Skills: Veleka Iwuaba

Hospitality and Culinary Arts: Megan Leppert

Information Technology: Richard Gholson, Committee Chair

Instructional Services: Michelle Fischthal, VPI

Instructional Services: Desiree Payne, Curriculum Analyst

Skilled and Technical Trades: Pete Phoumsavath

GUEST(S): Marie Doerner, Marne Foster, Chinazom Iwuaba,

ABSENT: Lisa Cork

1. CALL TO ORDER 2:31 p.m

A. Approval of the April 7, 2021, Meeting Minutes

Motion: Claudia Tornsäuer

Second: Lee Thompson

Action: Approved

Discussion: Need to amend the vote and correct minutes to reflect approval of CEMR 505, DRAM 550, and LAWS 510 under agenda item 3.G. Distance Education Addendum.

Motion: Claudia Tornsäuer

Second: Sharian Lott

Action: Approved as amended

B. Approval of the Agenda for May 5, 2021, Meeting

Motion: Veleka Iwuaba



Second: Shirley Pierson
Action: Approved

2. CURRICULUM REVIEW/APPROVAL REQUESTS

A. New Courses

1. HMDV 593 3-5 Yr-old: Emergent Literacy
2. HMDV 594 3-5 Yr-old: Steam Education

Discussion: Lee Thompson provided an overview of the new curriculum.

Motion: Claudia Tornsäuer

Second: Sharian Lott

Action: Approved

B. Course Revisions

1. DSPS 641D Developmental Learning

Discussion: Marie Doerner provided an overview of the revisions, including proposal for distance education. Doerner noted program faculty are considering proposing revisions at a later time to address course hours.

Motion: Shirley Pierson

Second: Corinne Layton

Action: Approved

C. Course Deactivations

D. New Certificate Programs

1. Three To Five-year-old Specialty Curriculum

Discussion: LMI data was reviewed. Centers of Excellence's Resilient Jobs report was discussed, noting childcare workers reflected in the top jobs list.

Motion: Lee Thompson

Second: Corinne Layton

Action: Approved

E. Certificate Program Revision

F. Certificate Program Deactivations

G. Distance Education Addendums

1. DSPS 641D Developmental Learning

Motion: Veleka Iwuaba

Second: Claudia Tornsäuer

Action: Approved

2. HMDV 593 3-5 Yr-old: Emergent Literacy

3. HMDV 594 3-5 Yr-old: Steam Education

Motion: Lee Thompson

Second: Pete Phounsavath

Action: Approved

**Approved for distance education; DE addendum form submitted.*



3. OLD BUSINESS

B. Cultural Curriculum Audit

Discussion: Richard Gholson presented for committee consideration updating the Course Outline Guideline document to address areas for equity consideration, for example but not limited to course description, course title, advisories, assignment, evaluation, and textbook and supplies sections. Proposed updates to the document were shared. Michelle Fischthal advised there is funding to support curriculum equity projects during Summer 2021. Gholson provided an update on the credit colleges curriculum review committees' action plans. Sharian Lott provided information on a SDSU program Aim to Teach. Marne Foster offered Paul Gorski Equity Learning Institute as a resource. Committee discussed next steps.

Action: Identify a project plan with measurable and concrete outcomes. Gholson encouraged committee members to consider availability to participate in any activities identified for Summer 2021, and noted there is funding to support.

C. COR and Student Learning Outcomes-*tabled*

D. 2021-2022 Committee Meeting Dates

Discussion: The committee discussed and confirmed a virtual vote (vote via email) on September 15 to address the first Wednesday in September falling on Fall Convocation. Agenda deadline for the September meeting revised from August 28 to September 2.

Motion: Lee Thompson

Second: Veleka Iwuaba

Action: Approved as amended.

Action: Desiree Payne will send approved meeting dates to District Instructional Services.

4. NEW BUSINESS

A. Career and College Readiness and Workforce Prep Program Presentation

Discussion: Chinazom Iwuaba, Marne Foster and Veleka Iwuaba presented a Career and College Readiness presentation to inform committee members of benefits and student success as a result of successfully completing the Career and College Readiness course. Pairing Career and College Readiness with a short-term vocational course(s) as an option for consideration to create a Workforce Preparation certificate program was discussed. Intro to Hospitality Industry, Continuing Education's first Workforce Preparation certificate program and Summer 2021 launch semester was discussed.

5. COLLEGE CURRICULUM- FYI-tabled

A. City

B. Mesa



Mission San Diego Continuing Education commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement, and pathways to college.

C. [Miramar](#)

6. STANDING REPORTS- *tabled*

- A. District Curriculum Instructional Council (CIC) Report (Gholson).
- B. District Online Catalog Workgroup (Gholson/Payne)- *No report*
- C. District CurricUNET Steering (Gholson/Payne)
- D. District Policies and Procedures Subcommittee (Payne)- *No report*
- E. Curriculum Update (Payne)

7. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS

Adjourned 4:29 p.m.

Motion: Veleka Iwuaba

Second: Claudia Tornsäuer

Action: Meeting adjourned