



San Diego Continuing Education
Budget Committee
Minutes

Monday, September 10th, 2018
1:00 p.m. – 2:00 p.m., ECC, Room 185

ATTENDEES/ PROXIES	<i>Committee Members</i>	
	Jacqueline Sabanos, Co-Chair	Timothy Pawlak
	Lorie Crosby Howell	Barbara Pongsrikul
	John Bromma	Denise Munoz
	Kelly Henwood	Michelle House (C. Wilkinson)
	Leticia Flores	Michelle Gray
	Mark Nesbit II	
	Leticia Flores	
	<i>Absent Committee Members</i>	
	Olivia Flores, Co-Chair	Robin Carvajal
	Joan McKenna	Mary LeDuc
	<i>Committee Guests</i>	
	Alexander Berry	
	Cassandra Storey	

Agenda Item #1: Call to Order:

DISCUSSION	<ul style="list-style-type: none">The meeting was called to order by Jacqueline Sabanos at 1:02 p.m.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none">None	<ul style="list-style-type: none">N/A	<ul style="list-style-type: none">N/A

Agenda Item #2: Welcome:

DISCUSSION	<ul style="list-style-type: none">A brief welcome was extended to the members present.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none">None	<ul style="list-style-type: none">N/A	<ul style="list-style-type: none">N/A

Agenda Item #3: Approval of Minutes

DISCUSSION	<ul style="list-style-type: none"> N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item #4: New Business:

DISCUSSION	<ul style="list-style-type: none"> Review of Committee goals <ul style="list-style-type: none"> -Ensure budget recommendations will carry out the mission of SDCE -Review the budget allocation model of SDCE -Establish general calendars to include identifying due dates for Physical Plan and Instructional Support (PPIS) and other Instructional Improvement Funds -Analyze the impact of budget reductions/increases -Justify the level of any additional funding in program allocations required to provide an appropriate schedule of classes and level of services -Justify the level of any reduction in funding in program allocations -Ensure represented constituents are apprised of the budget development process and solicit input as needed Review Membership <ul style="list-style-type: none"> VPA Sabanos will talk with the new co-chair of the committee Olivia Flores regarding the memberships to be filled Future meeting dates, this committee meets the first Monday of the month.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item #5: 2018 – 2019 Budget Update

DISCUSSION	<ul style="list-style-type: none"> This year Mark Nesbit II had a day and a half to get the budget put in. There have been a lot and big changes to the credit side of the community college district since they switched to the new Student Centered Funding Model. <ul style="list-style-type: none"> Before the fund was based on enrollment. This year the break up is 70% based on enrollment, 20% based on equity and 10% on student supplemental success The community college districts are going to be guaranteed 70% of their funding that they received last year, which is a huge impact.
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	<ul style="list-style-type: none"> ▪ The non-credit side is going to be held harmless this year but, these factors will probably affect SDCE in the future. ▪ VPA Sabanos stated this year will be interesting and to expect changes in the near future. • The supplemental allocations will be based in Equity, Financial Aid, Pell Grant and the student success portion is going to be measure in the number of certificates, associate degrees and transfers in level English/Math classes that High School students take in a credit level. <ul style="list-style-type: none"> ▪ VPA Sabanos suggested keeping these things in mind as we move forward in case we are affected. • VPA Sabanos mentioned a discussion she had with Jessica about taking the last program review and use it as a base line for the distribution of PPIS which has been significantly cut.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item #6: Roundtable

DISCUSSION	<ul style="list-style-type: none"> • K. Henwood requested clarification on what the main purpose of the Budget Committee is. -VPA stated that the Budget Committee is part of the program review process; the committee makes recommendations on the guidelines that come out of the program reviews wants and needs.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item #7: Next Meeting

DISCUSSION	<ul style="list-style-type: none"> • October 1st, 2018 at 1 p.m. to 2 p.m. in room 185
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item #8: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • The meeting was adjourned by Jacqueline Sabanos at 1:40 p.m.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Submitted by Patricia Lopez, Sr. Secretary, VP, Administrative Services

Approved on: _____