

Attendees: Bob Pyle, Brian Palmiter, Cat Prindle, Charlene Schade, Claudia Tornsauer, Corinne Layton, Diana Vera-Alba, Elissa Claar, Eric Miller, Francisco Manzano, Ingrid Greenberg, Jessica Varnado-Swall, John Bromma, Jolene Lee, Kim Salerno, Laurie Cozzolino, Lee Blackmore, Lee Thompson, Lisa Carulli, Lisa Cork, Matthew Rivaldi, Megan Leppert, Olivia Flores, Rachel Rose, Richard Gholson, Richard Weinroth, Sean Caruana, Shirley Pierson, Stacy Surwilo, Steve Major, Timothy Pawlak, Veleka Iwuaba, Vickie Taylor, Zak Ruvalcaba

1. Approval of Agenda- All
2. 12/15/2020 General AS [Minutes](#) - All Bob P. Motioned to approve Minutes; Stacey S. 2nds. Minutes approved with changes.
3. Action Items
 - a. Capturing Attendance & Voting Delegates- Vera-Alba (3 minutes)
 1. Attendees: Please make sure your name appears correctly in Zoom. You can update your name in Zoom settings.
 2. ONLY designated [Voting Delegates](#) from each department can vote on motions
 - b. Chair of Chair Motions- Rose (10 minutes)
 1. [Federal Surplus Donation List](#) – Rachel R. Motioned to approve; Cat P. 2nd. Discussion: great for sustainability. Richard W. hasn't been able to review all the documents. Rachel R. can modify language. Marne F. asked what the impact is to the Automotive Dept. Sam P. CTE can benefit from having concession/incentives to be on the purchasing list. This is a benefit for CTE and its students.
 2. **Motion:** The Academic Senate requests San Diego College of Continuing Education to swiftly progress through the procedures to complete the attached forms needing signatures from the Board of Trustees to enable San Diego College of Continuing Education and/or San Diego Community College District to be placed on the Federal Surplus Donation List. Rachel R. Motioned to approve; Cat P. 2nd. **Motion passed.**
 - c. Peer Online Course Review (POCR)- Rivaldi (5 minutes)
 1. [POCR Draft Proposal](#) - Matthew R. Reviewed the Draft Proposal for piloting the POCR. Ingrid G. supported this proposal as it supports our Distance Education efforts. See Section D for rubric highlights. M/S/P (Motional Second & Passed).
 2. **MOTION:** Moved to support the POCR Proposal for a Pilot year. Discussion: John B. has discussed the Proposal with Pres. Carlos C. and wants to make sure there is no burden on faculty. M/S/P (Motioned, Second & Passed).
4. Informational Items and Reports
 - a. Online Faculty Mentor/Coordinator– Greenberg (5 minutes)
 1. [Committee Report](#) – Ingrid G. reviewed the committee report.
 - b. Distance Education Committee – Rivaldi (5 minutes)
 1. [Long Beach CC Curriculum Audit Professional Development](#)
 2. [Draft Minutes](#)

- c. Impact of Incorporating ICOM into Strategic Planning process- Bromma (5 minutes)
Strategic planning process has not mentioned ICOM and where it fits into our Strategic Planning process. John will make a strong effort to get it included.
- d. Professional Development Committee- Cozzolino
 - 1. [Minutes](#)
 - 2. [PD Committee Priority Plan](#)
 - 3. [Draft Proposal to PD Committee](#)
 - 4. [CalPro](#) Community of Practice
- e. Elections- Surwilo (5 minutes)- Elections were extended and we are looking for President, Vice-President, Treasurer.

- 1. President, Vice-President, Treasurer

Constitution Committee- Surwilo (5 minutes) – Would like to support the election committee on any needs. Question: Who is able to vote for Academic Senate business? The Officers of the Academic Senate shall be a President, an immediate Past-President, a Vice-President or President-elect, a Secretary, a Treasurer, a Chair of Chairs and the Voting Delegate to The Academic Senate for California Community Colleges.

- 1 delegate representing Parent Education (Child Development)
- 1 delegate representing Disabled Student Programs and Services
- 1 delegate representing Basic Skills (ABE, including VABE, and high school)
- 1 delegate representing Older Adults
- 3 delegates representing Citizenship and ESL (including VESL)
- 1 delegate representing Trade and Technical
- 1 delegate representing Business Information Technology (BIT)
- 1 delegate representing Home Economics
- 1 delegate representing the Counseling faculty

The Officers of the Academic Senate shall be a President, an immediate Past-President, a Vice-President or President-elect, a Secretary, a Treasurer, a Chair of Chairs and the Voting Delegate to The Academic Senate for California Community Colleges.

*The Constitution is outdated when it comes to voting delegates. We need updated information.

Ingrid G.: The Voting Delegate to the Academic Senate for CCC" is defined in the constitution, but this position is not active currently. When you have Exec. Council (President, Vice-President, Secretary, Treasurer, Chair of Chairs, etc.), you need reassignment time. Voting Delegate language is typically reserved for State level. Locally we would drop "voting" and only use "Delegate".

- 2. [Minutes](#) 1
- 3. [Minutes](#) 2

- f. SLO- Foster (5 minutes)
 - 1. [SLO Newsletter](#)
- b. AS Executive Committee Reports
 - a. Treasurer- Flores – Olivia stated that money is available for online conferences.
 - b. Secretary- Vera-Alba

- c. Chair of Program Chairs- Rose (5-10 minutes)
- d. Curriculum Chair- Gholson
- e. Vice President- Rivaldi
 - a. [Shared Governance Committee Descriptions and Vacancies](#)
- f. President- Bromma – We need a Technology Committee Co-Chair. John B. will run for re-election of President position. John B. carried our resolutions, Distance Ed needs, POER to the EGC. Faculty must be a part of the discussion with CARES Act funding. John B. will be presenting to the DGC (District Governing Council) on Refunding Police. He will be sitting on interviews for our next Chancellor.
Ingrid G.- CARES Act monies? Carlos expressed that he is open to faculty being involved in the CARES Act Funding process. John requested a thoughtful and input-based approach to the distribution of CARES Act money. Rachel R- Pres. Cortez felt that input from EGC was enough faculty input since anyone can attend EGC. Discussion on the importance of faculty representation, participation, and discussion on future CARES Act funding process.

Motion: COVID related funding, such as CARES Act, and budget planning shall be presented at regular General Academic Senate monthly meetings for discussion, voting and approval.
Call for vote. **Motion carries.**

- a. ARCC [Members](#)
 - b. Richard W- Discussed Online Faculty Certification.
6. Upcoming Dates:
- a. [Professional Development Updates and Events](#)
 - b. List of AS Dates [Academic Calendar](#)
 - c. Meeting Calendars: [AS](#), [BOT](#), [SDCE](#)

SDCE AS General Meeting [Calendar](#) (generally 3rd Tuesday of the month) and SDCE Master [Calendar](#)
To submit an agenda item, please [click here](#) to email the agenda item with all necessary documents to both <mailto:jbromma@sdccd.edu> dveraalb@sdccd.edu one week prior to the next SDCE Academic Senate Meeting.

2020-2021 Academic Senate Priorities

- Improve Academic Senate communication through transparent and consistent processes
- Academic Senate Constitutional reform
- Expand faculty voice in the SDCCD participatory governance structure

Resource links

- [Academic Senate Travel and Conference Forms](#)
- [SDCE Shared Governance Handbook](#)
- [SDCE Strategic Plan Fall, 2016 - Spring, 2021](#)
- [CE Academic Senate Constitution](#)
- [The Past, Present, and Future of Noncredit Education in California](#)
- [Committees List and Membership](#)
- [Committee Report Template](#)
- [View and Track Legislation](#)

Academic and Professional Matters (10+1):*

1. Curriculum, including establishing prerequisites. 2. Degree and certificate requirements. 3. Grading policies. 4. Educational program development. 5. Standards or policies regarding student preparation and success.	6. College governance structures, as related to faculty roles. 7. Faculty roles and involvement in accreditation processes. 8. Policies for faculty professional development activities. 9. Processes for program review. 10. Processes for institutional planning and budget development.
---	--

11. Other academic and professional matters as mutually agreed upon.

(*)[SDCCD Board of Trustees Policy AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:

[John Bromma](#) President \ [Matthew Rivaldi](#) Vice President \ [Rachel Rose](#) Chair of Chairs
[Richard Gholson](#) Curriculum Chair \ [Olivia Flores](#) Treasurer \ [Diana Vera-Alba](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President