



Attendees: Alex Berry (Guest), Alex Sy, Bob Pyle, Brandi Bass, Brian Palmiter, Carmen Moi, Carolina Gonzalez, Cat Prindle, Chao Xiong, Charlene Schade, Claudia Tornsaufner, Corinne Layton, Deborah West Roth, Diana Vera-Alba, Donna Namdar, Elissa Claar, Eric Miller, Heike Kessler-Heiberg, Ingrid Greenberg, John Bromma, Jolene Lee, Kim Salerno, Laurie Cozzolino, Lee Thompson, Lisa Carulli, Lisa Cork, Marne Foster, Matthew Rivaldi, Maya Panicker (Guest), Megan Leppert, Olivia Flores, Rachel Rose, Richard Gholson, Richard Weinroth, Rosaelena Lopez, Sean Caruana, Sheila Davis, Shirley Pierson, Stacy Surwilo, Tammie Pontsler, Ted Kagen, Timothy Pawlak, Veleka Iwuaba, Vickie Taylor, Zak Ruvalcaba,

*Due to the COVID-19 campus closures, the SDCE Academic Senate will be held as an audio/visual/web-based teleconference using Zoom Video Conferencing. While this is an open and public meeting, all attendees must register and identify themselves to be allowed to join the meeting. New to teleconference, [click here to learn how to join a Zoom meeting](#). Click this link to join the meeting at the date and time listed in the heading:

<https://cccconfer.zoom.us/j/94342773102>

Password: 915022

1. Approval of Agenda All
 - a. Olivia 1st, Stacy 2nd
 - b. Approved
2. Approval of 6/02/2020 [Minutes](#) All
 - a. Shirley 2nd
 - b. Approved
3. Action Items
 - a. Distance Ed [Survey](#) and [Resolution](#) Rivaldi/Tornsaufner
 1. DE Resolution [HERE](#)
 2. Shared DE Resolution and Survey Results (faculty expenditures, needs)
 3. Urgent Resources: needs for quality instruction
 4. Request to adopt the DE Resolution: R. Rose moves to adopt, Olivia seconds.
 5. DISCUSSION:
 1. Elissa Claar: students have received computers, teacher's (who requested since June) have not
 2. Claudia T: faculty should contact their Dean
 3. Rachel R: faculty should contact Michelle F. and Dean since the requests are not being met
 4. Ingrid: regarding "if the request is made in the early part of semester, equipment timely within the semester"
 5. John: lack of communication happening between budget and requests

6. Claudia: we should remind our CE President of the need for faculty to have adequate equipment and resources to meet requirements of quality of instruction
7. Matthew: we should not be using our own equipment. Even when we receive equipment it is not adequate to meet quality of instruction
8. John: timeliness is important in order to get
9. Claudia: Request that faculty resource request be filled in a timely manner -or- add "in a timely manner"
10. Rachel: will make a note to create a resolution regarding general supplies
11. Bob Pyle: let's tread lightly with our ask
12. Ingrid: the survey backs the data/requests

6. John calls for vote: The motion to approve DE Resolution has passed
 - i. Consideration for SDCE AS President to authorize a [CVC-OEI Consortium Self Assessment](#)Rivaldi
 1. Presentation slides [HERE](#)
 2. A group of faculty and counselor workgroup met to consider meeting the CVC-OEI. A statewide organization funded by the state of California. We are not part of the CVC and there was initial concern last Spring on what it would take for SDCE to join
 3. Matthew: Group met last week to see if we could join. However we cannot join at this time as the process is currently changing. We can have John B. sign the self-assessment packet to start figuring out what we need to join. We may still get benefits from CVC during this process. He now sees the need and benefits. He would like John to sign to move forward with the self-assessment.
 4. Olivia: supports
 5. Matthew: made a motion to give AS President to sign the self-assessment packet, Richard Gholson 2nd. John called vote: Motion passes
 - ii. Distance Education Resource Requirements survey results and consideration of a [Resolution for Resource Requirements for Fully or Partial Online, Hybrid, and Remote Instruction and Counseling](#)Rivaldi
 1. [Presentation](#)

4. Informational Items and Reports
 - a. Distance Education Committee [Report](#)Rivaldi/Tornsaufers
 - a. Claudia: would like to invite all/or at least a delegate to join from your department. You can send Claudia or Matthew an email.
 - b. AFT [September 2020 Union Report](#)Claar
 - a. Voluntary furloughs are non-retaliatory and still available.
 - c. Industry Advisory Board: [Handbook, Resources, Roles & Responsibilities, FAQs](#)West
 - a. Thanked everyone for all their hard work. Shared her presentation to include: Handbook, Resources and Roles & Responsibilities
 - d. Constitution committeeSurwilo
 - a. Will meet every 1st Thurs of the month. Will send out Zoom invite with links.
 - e. Program Review- [Accreditation Action Plan](#)Foster

- a. PRIE working on first report.
- b. Will share 7-year Accreditation Action Plan with visiting team
- c. Special focused discussion session that will be co-sponsored by AS on 9/23/20 2:00-2:45pm
 - a. The Special Academic Senate Focus Meeting on 2020 Midterm Academic Action Plan: Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/94209837309>. DATE/TIME: September 23rd from 2:00 - 2:45 PM
- d. Our job will be to show up for the conversation. It will be interactive. Your voice is important. Recommendations will be taken to EGC for refinement of the report shared with visiting team.
- e. Requests that AS send out a reminder to the meeting:

5. AS Executive Committee Reports

- a. Treasurer ReportFlores
 - a. Reported on current numbers [HERE](#)
- b. SecretaryVera-Alba
 - i. 2020-2021 Academic Senate [Meeting Dates](#):
 - a. September 15, 2020
 - b. October 20, 2020
 - c. November 17, 2020
 - d. December 15, 2020
 - e. January 19, 2021
 - f. February 16, 2021
 - g. March 16, 2021
 - h. April 20, 2021
 - i. May 18, 2021
 - j. June 8, 2021 (2nd Tuesday)
 - ii. Introducing: Maya Panicker VISTA/AmeriCorps Makers Fellow
 - a. Learn about Maya [HERE](#)
- c. Chair of Program ChairsRose
- d. Curriculum ChairGholson
 - a. Credit for Prior leaning to get in-line with title 5 language.
 - a. Need feedback by 10/15/20.
 - b. Need approval by December.
 - b. AP 5031 Instructional Materials Fees
 - c. AP 5104 Contract Education: new legally advised procedure for fee-based courses, meant to be self-supporting and independent. Courses developed specifically for an organization (i.e. Port District) to train the company's employees. No impact on us.
 - d. AP 5152 Military Education
 - e. View Board Policies reports [HERE](#)
 - f. View Review [HERE](#)
- e. Vice PresidentRivaldi
 - a. Working on the committee list (chairs, meeting times, etc)
- f. PresidentBromma
 - a. Unprecedented year. Everyone is working so hard, working together and he constantly shares with Administration.

- b. AS will focus on all needs of faculty.
- c. AS will focus on supporting efforts of systemic racism. It is also a priority of our Administration. John will sit on the Districts police task force. He is asking for feedback/ideas to bring back to the program. There is change in Administration coming, John sits on the hiring committee.

ANNOUNCEMENTS:

- INGRID: PD including Remote Challenge Roundtable [HERE](#)
- Rachel: Passport to Success is starting for- new adjuncts, contracts. No mentoring but there will be training on SDCE and SDCCD.
- Laurie: Before March 2020, 39 SDCE Faculty were Certified to teach online, Now, there are close to 250 faculty certified and teaching online. It has been a lot of work for every single one of you (us) who did that work.

6. Upcoming Dates:

- a. [Professional Development Updates and Events](#)
- b. 2020-2021 Academic Senate [Meeting Dates](#)
- c. Meeting Calendars: [AS](#), [BOT](#), [SDCE](#)

SDCE AS General Meeting [Calendar](#) (generally 3rd Tuesday of the month) and SDCE Master [Calendar](#)
To submit an agenda item, please [click here](#) to email the agenda item with all necessary documents to both <mailto:jbromma@sdccd.edu> dveraalb@sdccd.edu one week prior to the next SDCE Academic Senate Meeting.

2020-2021 Academic Senate Priorities

- Improve Academic Senate communication through transparent and consistent processes
- Academic Senate Constitutional reform
- Expand faculty voice in the SDCCD participatory governance structure

Resource links

- [Academic Senate Travel and Conference Forms](#)
- [SDCE Shared Governance Handbook](#)
- [SDCE Strategic Plan Fall, 2016 - Spring, 2021](#)
- [CE Academic Senate Constitution](#)
- [The Past, Present, and Future of Noncredit Education in California](#)
- [Committees List and Membership](#)
- [Committee Report Template](#)
- [View and Track Legislation](#)

Academic and Professional Matters (10+1):*

1. Curriculum, including establishing prerequisites.	6. College governance structures, as related to faculty roles.
2. Degree and certificate requirements.	7. Faculty roles and involvement in accreditation processes.
3. Grading policies.	8. Policies for faculty professional development activities.
4. Educational program development.	9. Processes for program review.
5. Standards or policies regarding student preparation and success.	10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.

(*)SDCCD Board of Trustees Policy AP 2510 ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:

John Bromma President \ Matthew Rivaldi Vice President \ Rachel Rose Chair of Chairs

Richard Gholson Curriculum Chair \ Olivia Flores Treasurer \ Diana Vera-Alba Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President