

CURRICULUM COMMITTEE MINUTES

ECC Room 181, 2:30 to 4:30

Wednesday, February 6, 2019

IN ATTENDANCE: Cassondra Caesar (Counseling), Kathy Campbell (Healthcare Careers), Lisa Carulli (Counseling, Alternate), Richard Gholson- **Committee Chair** (BIT), David Holden (Basic Skills/High School), Joan McKenna (Hospitality/Consumer Science), Pat Mosteller (Emeritus), Desiree Payne (Curriculum Analyst), Rachel Rose (Parent Education) Nonna Sadoudi (ESL)

ABSENT: John Bromma (DSPS), Michelle Fischthal (Vice President, Instruction), Veleka Iwuaba (Basic Skills/High School, Alternate), Bob Pyle (CTE)

RECORDER: Desiree Payne

1. CALL TO ORDER [Action Items]

1.1. January 2, 2019, Minutes

Discussion: None

Motion: Kathy Campbell; Second: Nonna Sadoudi

Action: Approved

1.2. February 6, 2019, Agenda

Discussion: Desiree Payne requested Patternmaking programs (added under Old Business)

Motion: Joan McKenna; Second: Kathy Campbell

Action: Approved as amended

2. OLD BUSINESS

2.1. Patternmaking Curriculum (Payne) [Discussion Item]

Discussion: Payne advised VPI Michelle Fischthal and provided Mesa College

VPI Isabel O'Connor a synopsis of the history of the Patternmaking programs. O'Connor has requested Mesa Dean provide an update.

Conclusion: Discussion continues.

3. NEW BUSINESS

3.1. Committee Members and Alternates (Gholson) [Discussion Item]

Discussion: Gholson provided clarity on committee membership when there are two representatives for a department. Gholson advised one member is considered the member and the other is considered the alternate. Gholson noted all membership must be vetted through the Academic Senate, including alternates. Discussion occurred regarding recent department split by programs, effective July 1 [2019].

Action: Gholson to obtain clarity on department program split impact on 2019-2020 committee membership.

4. CURRICULUM APPROVAL REQUESTS [Action Items]

4.1. New Courses

4.2. Course Revisions

4.2.1. HLTH 605 Nursing Assistant Training

4.2.2. HLTH 606 Home Health Aide

- 4.2.3. HLTH 607 Acute Care Nurse Assistant
- 4.2.4. HLTH 608 Restorative Nurse Assistant
- 4.2.5. HLTH 609 Healthcare Careers
- 4.2.6. HLTH 610 Personal and Home Care Aide
- 4.2.7. HLTH 611 Behavioral Health Aide

Discussion: Changes to outlines reviewed: hours updated due to need of additional clinical training hours and to meet the needs of average student completion time; alternate titles added to HLTH 608 and 611; minor update to course outlines. No hour change to HLTH 611. Discussion occurred regarding course sequence in programs and hours change impact on programs.

Motion: Cassandra Caesar; Second: David Holden

Conclusion: HLTH 605, HLTH 606, HLTH 607, HLTH 608, HLTH 609, HLTH 610, and HLTH 611 revisions approved

4.3. Course Deactivations

No items

4.4. New Program

No items

4.5. Program Revisions

- 4.5.1. Nurse Assistant Acute Care
- 4.5.2. Nurse Assistant in Behavioral Health
- 4.5.3. Nurse Assistant Rehabilitative
- 4.5.4. Nurse Assistant Training
- 4.5.5. Personal Care Assistant/Caregiver

Discussion: Minor updates to program descriptions and hours as a result of changes in course hours.

Motion: Rachel Rose; Second: Cassandra Caesar

Conclusion: Nurse Assistant Acute Care, Nurse Assistant in Behavioral Health, Nurse Assistant Rehabilitative, Nurse Assistant Training, and Personal Care Assistant/Caregiver certificate program revisions approved.

4.6. Distance Education (DE) Addendum Summary

- 4.6.1. HLTH 605 Nursing Assistant Training (Revision)
- 4.6.2. HLTH 606 Home Health Aide (Revision)
- 4.6.3. HLTH 607 Acute Care Nurse Assistant (Revision)
- 4.6.4. HLTH 608 Restorative Nurse Assistant (Revision)
- 4.6.5. HLTH 609 Healthcare Careers (Revision)
- 4.6.6. HLTH 610 Personal and Home Care Aide (Revision)

Discussion: Payne noted HLTH 611 was a relatively newer HLTH course and was approved as DE applicable.

Motion: David Holder; Second: Joan McKenna

Action: Approved

5. COLLEGE CURRICULUM [Discussion Items]

- 5.1. City
- 5.2. Mesa
- 5.3. Miramar
- No items

6. INFORMATION/STANDING REPORTS [Discussion Items]

6.1. District Curriculum & Instructional Council (CIC) Report (Gholson)

Discussion: Gholson reported a virtual meeting occurred in January.

6.2. District Policies and Procedures Subcommittee (Caesar)

No report.

6.3. Curriculum Update (Payne)

Discussion: Payne reported two ESLA Reading courses have received state approval and the ESL Reading certificate program has been submitted to the state for approval. Payne reported all ten (10) Emeritus courses which were recently revised and approved by the committee have received state approval.

7. ROUNDTABLE/ANNOUNCEMENTS

Adjournment

Motion: Pat Mosteller; Second: Kathy Campbell

Action: Meeting adjourned at 3:11 p.m.