



## Program Review and Planning (PRP) Committee

**MINUTES - Monday, April 14, 2025**

**3:30– 5:00 PM**

**Zoom virtual meeting**

<b>Members Present:</b>	Jessica Luedtke, Jacqueline Sabanos, Masahiro Omae, Jesus Rivas, Juan Salcedo, Maureen Rubalcaba, Marne Foster, David Anton, Leroy Williams, Pamela Kozminski, Debi King
<b>Guests:</b>	Michele Madrid Novak for Shakerra Carter
<b>Not Present:</b>	Neill Kovrig, Kelly Henwood, Sarah Boswell, Megan Leppert, Bryan Perrin

### AGENDA

#### 1. Call to Order 3:42 PM

#### 2. Action Items

##### 2.1 Approval of Agenda

CONCLUSION	Motion to approve by Debi, seconded by Maureen – agenda approved
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##### 2.2 Approval of 2/10/2025 PRP Meeting Minutes

CONCLUSION	Motion to approve by Marne, seconded by Leroy – minutes approved
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#### 3. Information/Discussion Item(s)

##### 3.1 Approve Committee Roles and Discuss Membership

INFORMATION /DISCUSSION	Committee members continued to work through the description, the functions, responsibilities and membership in preparation for the Governance Handbook page encompassing both the Program Review and Planning And Institutional Effectiveness Committees which are now combined into Program Review and Planning Committee – see <a href="#">PRPC Draft Governance Information as of 2_10_25.xlsx</a>
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##### 3.2 Research Subcommittee Update

INFORMATION	Committee meeting held 3/25 - Discussed results of PD survey – which was presented at the IEPI meeting the following Thursday
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##### 3.3 Accreditation Subcommittee

INFORMATION	Meetings scheduled: Meeting 1: April 24 <sup>th</sup> Meeting 2: May 29 <sup>th</sup>
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##### 3.4 IEPI Visit 3 Retreat

INFORMATION	Retreat is scheduled for Friday 5/16 at Chavez campus – reviewing the results of Mentimeter, Professional Development, and Research surveys to come up with strategies to meet our IEPI goals
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#### 4. Adjournment: Meeting adjourned at 5:10 PM

**Next Meeting:** Monday, May 12, 2025 | 3:30-5:00 | via Zoom

**Minutes submitted by:** Debi King

**Minutes approved:**

By committee on 5/12/2025