1. Approval of Agenda- All
2. 05/18/2021 General AS Minutes - All
3. Presentations (**30 minutes**)
   1. Facilities Master Plan Presentation - Bromma (**30 minutes**)
4. Action Items
   1. Distance Education Committee- Rivaldi/Tornsaufer (**20 minutes**)
      1. SDCCE CVC-OEI 2ⁿᵈ Draft Resolution
      2. Access to MS Office Suite 365 Software for Adjunct Faculty | Rivaldi
         1. <u>Motion from the DE Committee</u>: The DE Committee recommends providing Adjunct faculty equal access to download and install MS Office software on computers.
      3. Access to Adobe Creative Suite and Acrobat Pro Software for Faculty
         1. <u>Motion from the DE Committee</u>: The DE Committee recommends providing to all faculty access to Adobe Acrobat Pro; and, on an as needed basis, access to Adobe Creative Suite, Camtasia, and Snag-It.
5. Informational Items and Reports
   1. Online Faculty Mentor Coordinator Report | Greenberg (**10 minutes**)
      1. Committee Report from Online Faculty Mentor Coordinator.
      2. Report: Spring 2021 SDCCD distance education resources: DE Handbook, Camera Recommendations and Netiquette Guidelines
      3. Report: Spring 2021 SDCCE Online Faculty Survey Results
      4. Report: Online Faculty Mentoring continues Spring & Summer 2021: one-to-one and group (program level & instructional level)
         1. Email request for mentoring: Jessica Varnado-Swall jvarnado@sdccd.edu
         2. Thank you to the Online Faculty Mentor Team!
      5. Report: Self-paced video tutorials Teach and Learn Online YouTube Channel
         1. Web Outlook 1: Basics + Public Folders
         2. Web Outlook Video 2: Composing an Email
         3. New Rich Content Editor Student Video (for students and instructors)
      6. Discuss: Emerging DE models
         1. HyFlex classes. Fall 2021 ESL will offer HyFlex courses for Beginning ESL 1-2. Classrooms will be equipped with Owl camera/mic tech in classroom.
         2. Digital Equity
            1. Students: Digital equity gap can be closed as students learn more technology skills. It is being proposed that SDCCE students participate in orientation/tutoring, computer skills, technology literacy before they come to class. Proposed student training models: Asynchronous self-paced modules, on demand synchronous one to one web conference

tutoring, asynchronous chat, scheduled classes such as SDCCE ESL is offering new Online Learning Skills classes for beg, interm, adv students

      7. Report: Proposed Title V changes from CCC DECO May 21, 2021

  2. Constitution Committee – Surwilo (**10 minutes**)
  3. Professional Development Committee- Cozzolino (**2 minutes**)
      1. SDCCE Professional Development updates
      2. Contact: lcozzoli@sdccd.edu for support
  4. Marketing and Outreach Subcommittee- Pierson
  5. AFT Updates- Flores
  6. SLO Committee- Foster
  7. Distance Education Committee- Rivaldi/Tornsaufer
      1. Draft Minutes
  8. Technology Committee
  9. Internet Usage Survey results – Rivaldi (**3 minutes**)

6. AS Executive Committee Reports
  a. Treasurer- Flores/Roth (**2 minutes**)
  b. Secretary- Vera-Alba
      a. Prior Agendas & Approved Minutes posted on SDCCE site
  c. Chair of Program Chairs- Rose
  d. Curriculum Chair- Gholson
      a. Curriculum Tracker
  e. Vice President- Rivaldi
      a. Shared Governance Committee Descriptions and Vacancies
  f. President- Bromma (**2 minutes**)
      a. ARCC Members

6. Upcoming Dates:
  a. Professional Development Updates and Events
  b. List of AS Dates Academic Calendar
  c. Meeting Calendars: AS, BOT, SDCE

SDCE AS General Meeting **Calendar** (generally 3ʳᵈ Tuesday of the month) and SDCE Master Calendar
To submit an agenda item, please click here to email the agenda item with all necessary documents to both mailto:jbromma@sdccd.edu dveraalb@sdccd.edu one week prior to the next SDCE Academic Senate Meeting.

2020-2021 Academic Senate Priorities
- Improve Academic Senate communication through transparent and consistent processes
- Academic Senate Constitutional reform
- Expand faculty voice in the SDCCD participatory governance structure

Resource links
- Academic Senate Travel and Conference Forms
- SDCE Shared Governance Handbook
- SDCE Strategic Plan Fall, 2016 - Spring, 2021

- [CE Academic Senate Constitution](#)
- [The Past, Present, and Future of Noncredit Education in California](#)
- [Committees List and Membership](#)
- [Committee Report Template](#)
- [View and Track Legislation](#)

Academic and Professional Matters (10+1):*

1. Curriculum, including establishing prerequisites.	6. College governance structures, as related to faculty roles.
2. Degree and certificate requirements.	7. Faculty roles and involvement in accreditation processes.
3. Grading policies.	8. Policies for faculty professional development activities.
4. Educational program development.	9. Processes for program review.
5. Standards or policies regarding student preparation and success.	10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.

(*)[SDCCD Board of Trustees Policy AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:
[John Bromma](#) President \ [Matthew Rivaldi](#) Vice President \ [Rachel Rose](#) Chair of Chairs
[Richard Gholson](#) Curriculum Chair \ [Olivia Flores](#) Treasurer \ [Diana Vera-Alba](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President